

HOTELS

Listing for the Meeting Professionals Guide and www.choosechicago.com

Name of Hotel (as it should appear in publications and on the website): _____

Address: _____

City, State, Zip: _____

Phone number: _____

Guest fax number: _____ Sales Dept. fax number: _____

General E-mail address for Sales Dept.: _____ Website address: _____

Total number of rooms: _____ Number of suites (if all suite hotel put "All"): _____

Number of rooms for ADA: _____

Total Number of meeting/conference rooms: _____

Maximum theater seating: _____

Largest banquet capacity: _____

Largest meeting room square footage: _____

VCR/DVD yes no

Fax/Modem yes no

High Speed Internet Access yes no

Number of restaurants in hotel: _____

Cocktail lounge yes no

Valet/Laundry service yes no

Business Center yes no

Exercise facilities yes no

Swimming pool indoor outdoor

Room Service yes no

Complimentary breakfast yes no

Special amenities not listed above (one sentence): _____

Hotel located near (attractions, shopping districts, etc. - one sentence): _____

Check the items you provide or accommodate:

Parking

Motorcoach Parking

Valet Parking

Handicapped Accessible

